



FINANCIAL / OPERATIONAL SYSTEMS DEVELOPMENT, ASSESSMENT & REPORTING

CREATING VALUE THROUGH SYSTEMS



Dedicated to Improving Your Bottom Line
LEE JAMES & ASSOCIATES

SUMMARY

Through the development and implementation of strong systems and processes, improved efficient and effective operations result. Such systems and processes also enable timely, concise, meaningful and easily understood reporting. Systems developed support analysis techniques that are understood and utilized throughout the organization. This results in all parts of the Company easily working together in addressing issues, holding each other accountable and maximizing the value of all services.

Well developed systems help all parts of the organization work seamlessly and deliver value internally and externally. Important aspects of such systems are the ability to assess compliance and results. This includes reporting data, comparing to plans and breaking information into discreet units that all can relate and utilize to measure, reward and hold accountable.

PROFESSIONAL SERVICES

Example professional services include:

- *Integrated systems, processes & reporting*
- *Ensuring seamless communications process throughout company*
- *Ability to fully integrate systems and processes with reporting of results*
- *Systems and processes support company-wide analysis*
- *Facilitating breakout into discreet units for managers to understand actions needed*
- *Monthly and year to date reporting in concise and easily understood format*
- *Reporting key ratio and variance analysis used in the industry*
- *Ability to benchmark with industry reported data*

BENEFITS

- *Enhanced efficiency and effectiveness*
- *Standardizing results in more consistent performance and quality*
- *Document performance and achievement throughout the Company*
- *Timely, easily understood and meaningful reporting of results*
- *Budgeting and reporting system that facilitates variance analysis*
- *Ability to understand variances and actions needed to correct*
- *Catalyst for assuring corrective actions occur*
- *Ability to hold each other accountable*
- *Maximizing value of organization*

CONSULTANT

Lee James is a CPA, CMC and CBI who has worked with engineers, architects and contractors for the last 25+ years. Lee is constantly working with leaders in developing easily understood and meaningful systems and processes to report results. Systems assure accurate reporting for managers to understand results and make timely decisions in implementing needed corrective measures.

Lee is active in several professional societies including the American Society of CPAs and the Institute of Management Consultants (IMC) which provide a wide network of resources. The IMC provides professional designation of Certified Management Consultant "CMC". Both certify years of qualifying experience, ethics compliance, completion of required education and continuing annual education assuring compliance with ever changing rules as well as current techniques and approaches.